



**BUILDING NEWS**

**TENANT NEWS**

**MANAGEMENT CONTACT INFO**



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**BUILDING ENGINEERS**

**Wade Reeves**  
Chief Engineer

**Burton Tyler**  
Assistant Chief Engineer

**SECURITY**

**Derrick Grant (Director)**  
214-697-8909  
Mandalay Tower 1  
214-673-9762  
Mandalay Towers 2 & 3  
214-502-5800

**COMPANY INFORMATION**



Management Office: 972-869-9399

The management office will close at 2 PM on Friday, September 1<sup>st</sup>, and Monday, September 4<sup>th</sup> in observance of Labor Day! Please remember that if you need after-hour HVAC please submit by noon on September 1<sup>st</sup>.

Make sure to join us Monday, September 11th, from 11 a.m.-3 p.m. in the Canal Conference Room (Tower 1) for our blood drive with Carter Blood Care! There will be 28 spots available so please make sure to register beforehand!

[https://ww3.greatpartners.org/donor/schedules/dri\\_ve\\_schedule/144433](https://ww3.greatpartners.org/donor/schedules/dri_ve_schedule/144433)



- The freight elevators are to be used for deliveries only, with no passenger usage.
- Access card requests have a 24-hour turnaround.
- We limit the EV stations to 4 hours, to allow other tenants to charge their vehicles.
- **Prior to scheduling a contractor for your suite please provide a scheduled date/ time with management. A COI is also required.**



Please remember we do not allow smoking in the plaza area and the garages. For Tower 3 tenants please direct yourself to the old bank area. The canal level next to the stairs between Tower 1 and 2 is the preferred area for T1 and T2 tenants.

## BUILDING CONCIERGE SERVICES

### Canal Side Café

Located on the Canal  
Level of Tower 1  
(7 am-3 pm)

### Sub'z N Stuff

-Located on the 3rd  
floor of Tower 3  
7am -2 pm  
and on Las Colinas Blvd

### Prime Time Auto Care

On-site hand car wash  
and detailing available  
every Wednesday and  
Friday.

For availability contact  
Larry at (214)361-9988

### Canal Cleaners

Located in the  
Mandalay Tower 1  
Parking Garage

Drop-off times:

7:00 am – 10:00 am

3:30 pm – 6:30 pm

## SAFETY TIPS FOR FALL

With the arrival of September, Dallas experiences a modest decline in average high temperatures, transitioning from a fiery hot 100.°F in August to a tropical 87.8°F. please remember to

1. Be Prepared For Unexpected Cold Weather
2. Avoid Slip and Falls From The Rain
3. Wash Your Hands Constantly (flu and cold season)
4. Get Your Fire Safety Up to Speed
5. Make Sure Your Batteries Are in Order
6. Watch for new roadway hazards.



## BUILDING AMENITIES

### CONFERENCE CENTER

Mandalay Towers has three on-site conference centers located on the campus.

**Tower 1** is located on the canal level and is for Tower 1 tenants only.

**Tower 2** is located on the third floor, Suite 305.

**Tower 3** is located on level 2, Suite 225, and is only shared by Tower 2 and 3 tenants.

### IMPORTANT ACTIVITIES



See the link below for more information on "Glow" the Canal 50th-year anniversary celebration!

<https://anniversary.lascalinas.org/>

## MONTH OF SEPTEMBER



Sign up for the Irving Oktoberfest Half Marathon to enjoy the scenic routes through the Irving Las Colinas Urban Center, on September 30<sup>th</sup>.

<https://www.irvingmarathon.com/irvingoktoberfest5k>

### DID YOU KNOW?

- In 2023, the first day of fall is on Saturday, September 23<sup>rd</sup>.
- Only America Calls it Fall.
- Red and purple leaves are caused by the presence of sugars from sap that is trapped inside the leaves.
- Those who live closest to the equator, which is the center of the planet, never experience the season of autumn.
- Fall once had a third name. Harvest was the name given to it.

