



## BUILDING NEWS

Please ensure that when driving into the 315 garage, you enter through the entrance directional arrow only. It is extremely dangerous to enter from the exit at any time, as this is a major liability. If you are unable to turn right, please proceed directly up the ramp to the next entrance. If you continue not to obey the directional signs, you will lose garage access.



## BUILDING REMINDERS

- Before scheduling a contractor for your suite, please schedule a date/time with management; a COI is required.
- Please provide visitors with validations, as they will be subject to the new garage prices: \$20 without validation
- All access card requests are now to be sent to [Agutierrez@parmco.com](mailto:Agutierrez@parmco.com)

## TENANT NEWS



*Thank  
you!*

A special thank you to the tenants who came out to the End of Summer Custard Event !! It was a great turnout!!!!



Please remind all visitors using validations to scan their entry ticket first and then their validation ticket, which will prompt the gate to open.

## MANAGEMENT CONTACT INFO

**Beth Parkhurst**  
Senior Property Manager  
[bparkhurst@parmco.com](mailto:bparkhurst@parmco.com)

**Adriana Gutierrez**  
Property Assistant  
[AGutierrez@parmco.com](mailto:AGutierrez@parmco.com)

**Erica Binion**  
Tenant Service Coordinator  
[Ebinion@parmco.com](mailto:Ebinion@parmco.com)

## BUILDING ENGINEERS

**Wade Reeves**  
Chief Engineer

## SECURITY

**Derrick Grant (Director)**  
214-697-8909  
Mandalay Tower 1  
214-673-9762  
Mandalay Towers 2 & 3  
214-502-5800

## COMPANY INFORMATION



**BUILDING CONCIERGE SERVICES**

**Canal Side Café**

Located on the Canal  
Level of Tower 1  
(7 am-3 pm)

**Sub'z N Stuff**

-Located on Las Colinas  
Blvd (11 am -8 pm)

**Prime Time Auto Care**

On-site hand car wash  
and detailing available  
every Wednesday and  
Friday.

For availability contact  
Larry at (214)361-9988

**Canal Cleaners**

Located in the  
Mandalay Tower 1  
Parking Garage

Drop-off times:  
7:00 am – 10:00 am  
3:30 pm – 6:30 pm

**BUILDING AMENITIES**

Mandalay Towers has four  
on-site conference  
centers located on the  
campus. Tower 1 is  
located on the canal level  
and is for Tower 1 tenants  
only. Tower 2 is located  
on the third and fourth  
floors. Tower 3 is located  
on level 2, Suite 225, and  
is only shared by Tower 2  
and 3 tenants.



**New hours for the Fitness  
Centers are 5:00 am to 6:30  
pm, Monday through Friday.  
( Closed Weekends)**

**MONTH OCTOBER**



Breast Cancer  
Awareness Month in  
October 2025 will  
focus on various  
initiatives aimed at  
raising awareness and  
promoting early  
detection.



**OCTOBER SAFETY TIPS**

Stay Informed: Keep an eye on  
weather forecasts and updates to  
stay informed about potential  
changes.

Prepare for Rain: Bring an  
umbrella or rain gear to handle any  
unexpected rain showers.

Dress Appropriately: Wear layers  
to accommodate temperature  
fluctuations and sudden rain.

Check Local Conditions: Always  
check local weather reports for the  
most accurate and up-to-date  
information.



**IMPORTANT ACTIVITIES**



Come out to **Eerie  
Irving**, where the Irving Parks  
and Recreation Department  
invites the city’s ghouls,  
ghosts, and not-so-scary  
monsters to thrill, shock, and  
entertain.

<https://irvingtx.gov/eerie-irving>

**DID YOU KNOW?**



Fire Prevention Week

October 5<sup>th</sup> -11<sup>th</sup>

This year, Fire Prevention Week  
focuses on the safe use of  
lithium-ion batteries – commonly  
found in many everyday items  
such as smartphones, e-bikes,  
cordless vacuums, and power  
tools. These batteries can  
overheat, start a fire, or even  
explode if damaged,  
overcharged, or misused.